



PO Box 991  
Kinston, NC 28502

T 252.523.1078  
F 252.523.6151

CurtisCC.com

November 16, 2020

Jesse Vinson  
Carteret County-Beaufort Airport Authority  
180 Airport Road  
Beaufort, NC 28516

**Reference: Shingle Roof Replacement – Beaufort Airport – Fixed Base Operations**

Dear Mr. Vinson:

We propose to provide the labor, material, taxes, insurance, equipment, safety, and supervision for the following scope of work:

- Remove the existing shingle roof system down to the existing plywood deck. Replace any deteriorated decking with like thickness at a unit rate of time and materials.
- Furnish and install new ice and water shield over all existing plywood decking.
- Furnish and install CertainTeed Landmark Pro Architectural Shingles and will include a 15 year Manufacturer's Algae Resistance Warranty. Shingles will be installed as per Manufacturer's details and instructions. Georgetown Gray in color per owner's instructions. (Six stainless steel nails per shingle)
- Furnish and install perimeter drip edge/pipe flashings.
- Furnish and install approx. 40'lf of rain diverter.
- Ridge vents, power vents, gutters, soffit etc. are **not** included in this estimate.
- Clean up debris generated by Curtis Construction Co., Inc. and dispose of all trash and debris in local county landfill/recycling center.
- Provide a two (2) year Curtis Construction Co., Inc. workmanship warranty, upon completion and acceptance.

**All for the sum of.....\$12,300.00**

☐ **Alternate 1: West Side Roof Only.....Deduct \$4,500.00**

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**We Hereby Propose** to furnish labor and materials complete in accordance with the above Scope of Work, for the sum of \$12,300( Twelve Thousand, Three Hundred Dollars and NO CENTS)

**Terms and Conditions:**

This proposal agreement is subject to the terms, conditions, and instructions appearing on the face hereof and the attached page. This proposal may be withdrawn by us if not accepted within 30 days.

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined herein.

**Payment Terms: Net-30 days no retainage. Invoice Format: Lump sum invoice.**

Company's Authorized  
Signature: \_\_\_\_\_

Customer's  
Signature: \_\_\_\_\_

Print Name: Juan Rios Title: Project Manager  
Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Date: \_\_\_\_\_ Rev103

**Contract Provisions**

**Price Volatility.** Asphalt products, isocyanurate insulation, adhesives, steel products and other roofing products are sometimes subject to unusual and severe price volatility and availability due to circumstances that are beyond the control of the roofing contractor. If there is a substantial increase in these or other roofing products between the date of this proposal and the time when the work is to be performed, the amount of this proposal/contract may be increased to reflect the additional cost to obtain the materials, upon submittal of written documentation and advance notice to Customer.

**Force Majeure – Coronavirus (COVID-19)**

The parties acknowledge that the potential effects of the global outbreak of coronavirus (COVID-19) on the construction industry and the performance of construction projects are not yet fully known and are beyond the control of the parties. The effects of this outbreak may adversely affect Curtis Construction Co., Inc.'s workforce, the supply chain for materials, the delivery of materials and/or otherwise adversely affect our ability to perform as planned, causing delays in the prosecution and completion of the work and the project. The parties agree that delays resulting from the effects of the coronavirus are beyond the control of the parties and Curtis Construction Co., Inc. will be granted a reasonable extension of time and a potential equitable adjustment if such delays occur.

**Force Majeure – General (including Coronavirus)**

If Curtis Construction Co., Inc. is delayed in the commencement or prosecution of the work for reasons beyond our control, Curtis Construction shall be granted reasonable additional time and a potential equitable adjustment. Causes beyond our control include effects resulting from the coronavirus pandemic, quarantines, disruption in supply chains, unusual delay in materials or equipment, adverse weather conditions, unavoidable casualties, flood, fire and changes in the Work.